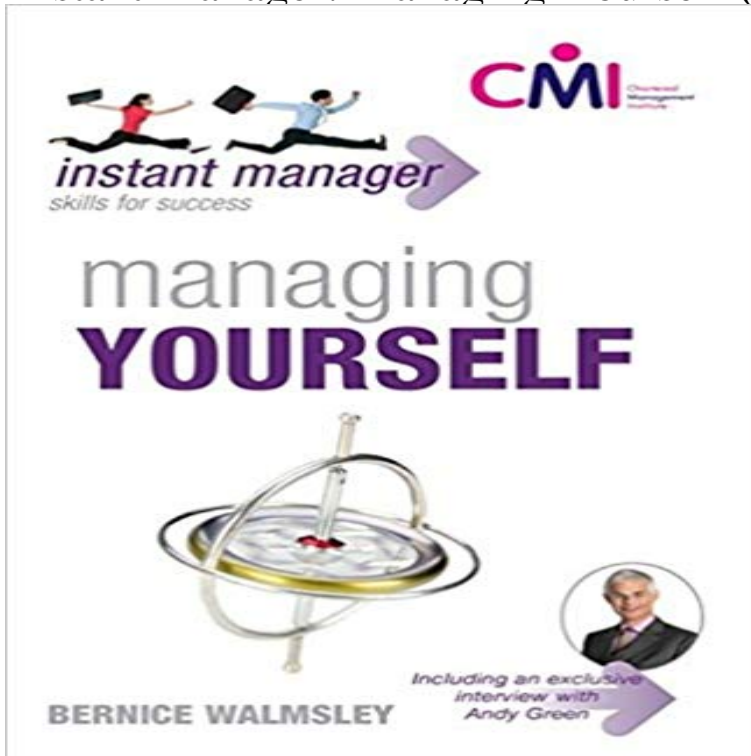


## Instant Manager: Managing Yourself (IMC)



From how your personal values affect your career to using your time wisely and developing your personal networks, a practical introduction to being your own manager. Those looking to best self-manage will find help, through this book, with answering such questions as What personal resources do you need to do your job? How can you fill any gaps in your current skills? What do you need to do to develop yourself professionally? How does your work role fit into your organization? and What is important to you? Also included is a fascinating interview with Andy Green, the head of BT Global Services which manages the global networked IT estate for such companies as PepsiCo and Procter and Gamble.

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